

## 班級排名之列印操作方式

註：本項操作列印之「**班級排名**」資料僅限生輔組指定項目辦理之獎助學金申請，僅為利於校內進行申請審查及遴選所使用，**並不具學校正式證明效力**，如需正式班級排名證明，仍請至教務處註冊組申請。

### 1. 進入本校電子學習履歷系統：

圖書資訊中心／資訊服務／校務系統／學生相關→電子學習履歷系統→輸入帳號密碼

The screenshot shows the login interface of the National Dong Hwa University Electronic Learning Portfolio System. At the top left is the university logo and name. Below it, the text '電子學習履歷' is displayed. A message area contains several instructions in red and black text, including a recommendation for screen resolution (1024 X 768) and a warning that the system is for internal use only. On the right, there are input fields for 'E-Mail帳號' (with a placeholder '@gms.ndhu.edu.tw') and '密碼', followed by a '登入' button with a key icon. Below the login fields is a link for the 'Manual for printing the student status certification'.

### 2. 電子學習履歷系統→學習與成長→成績查詢

The screenshot shows the 'Academic Performance' (成績查詢) page within the system. The '學習與成長' menu item is circled in red. The page features a navigation menu on the left with '成績查詢' also circled. The main content area contains several input fields for personal information: 身分證, 性別, 姓名, 英文姓名, 生日, 學號, 系所, and 戶籍地址. To the right, there is a section for uploading a student photo, including a '瀏覽...' button and a note that the photo is not for international student ID use. A cartoon character is visible in the background of the photo upload area.

### 3. 選擇「GPA、排名」：



### 4. 出現 GPA、排名之資料頁面後點選「檔案」→列印

The screenshot shows the GPA and Ranking data page on the National Dong Hwa University website. The "檔案" (File) menu is open, and the "列印(P)..." (Print...) option is circled in red. The page displays the following data:

學期 GPA&排名

年級	學年	學期	GPA	操行	排名/人數
1	104	1	3.67	優(93)	19/42
1	104	2	3.56	甲(87)	13/40

學年 GPA&排名

年級	學年	GPA	排名/人數
1	104	3.62	13/40

歷年 GPA&排名

歷年 GPA	歷年排名/人數
3.67	19/42

目前網路歷年名次累計至104學年第1學期

On the right side of the page, there is a bar chart showing the GPA for the two semesters. The x-axis is labeled "104/1" and "104/2", and the y-axis ranges from 0 to 5. The bars show a GPA of 3.67 for 104/1 and 3.56 for 104/2.