

NDHU Student Residence Hall Autonomous Committee Operation standard regulations

Approved in the 1st Student Affairs Council meeting in the 1st semester of the 2008-2009 academic year on Oct 22, 2008

Adopted in the 1st Student Affairs Council meeting in the 2nd semester of the 2009-2010 academic year on Mar 29, 2010

Adopted in the 1st Student Affairs Council meeting in the 2nd semester of the 2013-2014 academic year on May 12, 2014

Adopted in the 2nd Student Affairs Council meeting in the 1st semester of the 2016-2017 academic year on May Dec 22, 2016

Adopted in the 1st Student Affairs Council meeting in the 2nd semester of the 2020-2021 academic year on May 25, 2021

Article 1 Aims

Specify the rights and responsibilities of the student residence hall autonomous committee and establish evaluation rules, practice autonomy of the dorm, and take article seven, paragraph one, subparagraph 5 of "NDHU Student Residence Hall Autonomous Committee Organization" as reference.

Article 2 Roles of dorm representatives and self-governed members

- I. Elected through interviews and election from the committee, on behalf of the resident.
- II. Discuss the establishment of the rules of the dorm and take them as reference.
- III. Execute public power, maintain safety and order of the dorm.
- IV. Assist dorm managers, serve the residents, and improve the quality of the living environment.
- V. Practice what one preaches, be the model of the residents.

Article 3 Responsibility of dorm representatives and self-governed members

- I. guaranteed with beds of the academic year
- II. cultivate spirit of volunteer servicing
- III. cultivate ability of creativity and cooperation and broaden learning area
- IV. utilize ability of creativity and cooperation, inspire the passion of the residents to take part in and learn from activities.

Article 4 Contents of dorm representatives and self-governed members

- i. Collect, register, and distribute the letters and packages from the residents.
- ii. To help the dorm manager with deposit and collection of the packages, student move-in procedure, and collection and distribution of letters and packages from the opening of the dorm to three days after school starts. (shifts need to be assigned beforehand)
- iii. Adoption of dormitory life convention and reflection of the problems.
- iv. One self-governed member is arranged for room rounds every day to maintain the safety and the order and to see if there are violations of NDHU dormitory regulations or dormitory life convention and hand in the record sheet of the day and the violation sheet to the shift dorm manager.
- v. Reflect the damage of public facilities (water dispenser, washing machine, lighting facilities, and elevator.) and apply for repair. Reflect the dirty environment, report it and discuss the penalty.
- vi. Assist in reading and verifying electricity meters for a total of 5 times during one's stay.
- vii. Clean out the expired food from refrigerators, register them, and drop them.
- viii. Assist in precautions against typhoon when typhoons strike.
- ix. Implement the room environment check, public property, and take the pictures as evidence in the

end of every semester.

- x. Self-governed members shall arrange and announce the schedule time and place for residents to deposit and collect their packages before summer(winter) break. Dorm representatives are in charge of supervising and making sure the process go through well.
- xi. Attend self-governed members meeting and assist in arranging activities in dorms such as evacuation drill for various disaster.
- xii. Dorm representatives must attend administrative meetings every month, announce and practice the rules approved in the meetings.
- xiii. Dorm representatives shall convene at least one self-governed members meeting every month and hold resident session regularly to gather the opinions from the residents and submit them.
- xiv. Assist in accidental events (water outage, power outage, and precaution against typhoons). Dorm representatives shall gather self-governed members assisting the dorm managers.
- xv. Attend the committee training courses of the semester.
- xvi. All self-governed members shall stay after dorm closing to assist dorm managers in cleaning check, taking pictures of rooms, public facilities inventory, reporting the damaged facilities repair.
- xvii. Return to school before the dorm opening day and assist in resident check-in and move in.
- xviii. The evaluation of self-governed members shall be sent to vice chairman of law revision and performance evaluation and submitted to student living division of student affairs.

Article 5 The Regulations shall come into force after being adopted by the plenary meeting of the Committee and submitted to the president for approval. The same applies to the amendment of the Regulations.